



**Certified Professional Guardianship Board**  
Monday, August 10, 2015 (8:00 a.m. – 9:00 a.m.)  
Teleconference

**Meeting Minutes**

**Members Present**

Judge James Lawler, Chair  
Commissioner Rachelle Anderson  
Mr. Gary Beagle  
Ms. Rosslyn Bethmann  
Dr. Barbara Cochrane  
Ms. Nancy Dapper  
Judge Gayle Harthcock  
Mr. Andrew Heinz  
Mr. Bill Jaback  
Commissioner Diana Kiesel  
Mr. Gerald Tarutis

**Members Absent**

Ms. Carol Sloan  
Ms. Amanda Witthauer

**Staff**

Ms. Shirley Bondon  
Ms. Carla Montejo  
Ms. Kim Rood

**1. Call to Order**

Judge Lawler called the meeting to order at 8:05 a.m.

**2. Welcome and Roll Call**

Judge Lawler called roll and welcomed the Board members and public to the meeting.

**3. Approval of Minutes**

Judge Lawler asked for changes or corrections to the proposed minutes from the June 8, 2015 meeting. There were no changes.

**Motion:** *A motion was made and seconded to approve the June 8, 2015 minutes. The motion passed.*

**4. Chair's Report**

Judge Lawler noted that Mr. Andrew Heinz will be resigning from the Board at the end of his term, September 30, 2015. Ms. Bondon informed the Board that the Washington State Bar Association had been notified of Mr. Heinz' resignation and had notified WSBA members of the vacant position on the Board.

**Grievance Update**

Staff gave a brief review of the Grievance update. There are currently 75 open grievances to be investigated. Staff has closed all grievances for 2012. As of this

date, approximately 75 cases need to be investigated, which includes six new grievances.

The Board discussed how to revise the grievance summary to enhance its readability.

**4. Executive Session (Closed to the public)**

**5. Reconvene and Vote on Executive Session Discussion (open to public)**

**Applications Committee**

On behalf of the Applications Committee, Mr. Jaback presented all applications for certification.

**Motion:** *A motion was made and seconded to deny Robert Bravato's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to deny Dominique Groat's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Rebekah Helland's application for certification. The Motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Dennis Lewellan's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Christine Loveland's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to approve Patricia Lytton's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to approve Susan Mattern's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Kaarina Mehinney's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to approve Jennifer Regeimbal's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Lynn Tilger's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Pauline Trefren's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to conditionally approve Sonja Ulrich's application for certification. The motion passed.*

**Motion:** *A motion was made and seconded to approve Michael Whipple's application for certification. The motion passed.*

**Appeals Panel:**

**Motion:** *A motion was made and seconded to affirm the denial of the appeal of Ursula Kenny. The motion passed.*

**Grievances:**

**Motion:** *A motion was made and seconded to decertify Hallmark Care Services, Inc. and the underlying agencies known as Eagle Guardianship & Professional Services and Castlemark Guardianships & Trusts. The motion passed.*

**Recap of Motions from August 10, 2015 Meeting**

Motion Summary	Status
<b>Motion:</b> <i>A motion was made and seconded to approve the June 8, 2015 meeting minutes.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to deny Robert Bravato's application for certification.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to deny Dominique Groat's application for certification.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Rebekah Helland's application for certification.</i>	Passed
<b>Motion:</b> <i>A motion was made and seconded to conditionally approve Dennis Lewellan's application for certification.</i>	Passed

Motion Summary	Status
<b>Motion:</b> A motion was made and seconded to conditionally approve Christine Loveland's application for certification	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Patricia Lytton's application for certification	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Susan Mattern's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Kaarina Mehinney's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Jennifer Regeimbal's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Lynn Tilger's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Pauline Trefren's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Sonja Ulrich's application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to conditionally approve Michael Whipples application for certification.	Passed
<b>Motion:</b> A motion was made and seconded to decertify Hallmark Care Services, Inc. and the underlying agencies known as Eagle Guardianship & Professional Services and Castlemark Guardianships & Trusts.	Passed

Action Items	Status
<ul style="list-style-type: none"> <li>None noted at this time.</li> </ul>	

## 9. Wrap Up and Adjourn

The meeting was adjourned at 9:00 a.m. The next Board meeting is a conference call scheduled for September 14, 2015 at 8:00 a.m.